

Brock PAC Meeting Agenda – September 10, 2014 6:45pm

Welcome and Introductions – Inkeri Meharg, PAC Chair

Meeting called to order at 6:47pm

Attendance: Tara Landes, Dani Conrad, Georgina Butler, Krista Knight, Treena Goolieff, Julia Kaisla, Tracy Stachowich, Cheryl Wang, Hazel Maxwell, Helen Chau, Angela Hughes (principal), Inkeri Meharg, Alison Sharpe, Yuko Ishibashi

Approval of May 2014 Minutes:

Motion to accept the May 2014 minutes, made by Tara, seconded by Dani, unopposed.

Election Candidates Pending Approval

1. Executive Positions
 - a. Chair – Inkeri Meharg
 - b. Secretary – Alison Sharpe
 - c. Treasurer – Cheryl Wang
 - d. Vice Chair – Krista Knight
 - e. Fundraising Coordinator– Tara Landes

2. Members at Large:
 - a. Staff/PAC Liaison – Danielle Conrad
 - b. Webmaster – Krista Knight
 - c. DPAC Representative – rotating attendance
 - d. Parent Education – Julia Kaisla
 - e. Assistant Treasurer - Yuko

Motion to accept the slate of officers as listed above by Hazel, seconded by George, unopposed and passed.

ACTION: Incoming executive to go to Vancity and get signing authority. Outgoing exec must also attend. Cheryl and Inkeri to organize.

Reports

1. Principal – Angela Hughes
 1. School Start Up – When school does eventually start, it will be in the regular format. The first day will be one hour and classes will be cast after consultation with the teachers. Kindergarten will be gradual entry.

 2. Staffing updates – New SSWs for life skills: Miriam Go, Gigi Prudente, Carmen Gee/Katherine Odulio Olivares, Rea Dimatulac and Bernice Khong (returning for the remainder of JT's maternity leave). New teachers, Jean-Marc Doucet (IF grade 7). Ms. Middleton accepted a position at Kitchener Elementary. Although Ms. Sauder was going to come back full time, she likely will not now – she will be job sharing with Ms.

Johal and Ms. Johal will continue in the library part-time. We have had a very tiny increase in library time (maybe one period) this year due to an increase in numbers. We also have a new evening engineer, Mr. Bakul Rana.

3. I set up and rolled out the new General Brock website over the summer. Please take a look. This website is much more user-friendly and I expect to be updating on an as-needed basis (daily, weekly).

4. Intensive French (IF) – likely we will continue to do the 5 months of French for grade 6 and compact the grade 6 English more. The new grade 7 IF teacher, Jean-Marc Doucet, has been teaching IF in the NWT for the past three years. Prior to that he taught French Immersion in Vancouver.

5. Lunch update. (See attached notice from food services)

6. Criminal Record Checks (CRC) – Once again, this year, all volunteers in the school will need to do a criminal record check with the RCMP (we do not accept Justice Institute checks – apparently, they don't have all of the same information as RCMP checks) if you are volunteering on a regular basis or will be working alone (no staff member present) with students. Please come to the office for a letter to take to the RCMP, it will give you a reduced rate for the CRC.

7. Online Safety for your child - The Canadian Centre for Child Protection has issued a Cybertip.ca Alert for parents as well as a tip sheet on how parents can talk to youth about online extortion. You can read the alert and review a tip sheet for parents (see Brock Website for links). We also encourage all parents to sign-up for Cybertip.ca alerts to receive information on concerning technology trends as they emerge.

2. Chair – Inkeri Meharg

Welcome, hope we can return to business as usual as soon as possible. Welcome to new members and fresh ideas and new energy.

3. Secretary – Alison Sharpe

As you may have noticed we have switched to a newsletter format for email correspondence. This will allow us to keep better track of who is reading emails, which are bouncing back, and allow for those who don't want them to unsubscribe. It keeps things nice and tidy. Thank you to Tara for setting it up and initiating it. Although there have been several emails to the PAC as a group so far this year the goal is to have a minimal amount of emails going to the general group each month so that it doesn't become onerous opening up correspondence. The idea is that anyone who feels they need something to be shared via PAC email will email it to Inkeri and I and we will then move forward with it as needed. We will also have Angela preview our emails before going to the general group to make sure they mesh with the school side of things.

One week prior to each PAC meeting I will email the agenda for the upcoming meeting and this should allow people to raise any issues in advance. The idea is that on the night of the meeting the agenda is fairly fixed and includes all topics to be discussed. We hope people will take advantage of having the agenda in advance and take more of an interest in attending meetings on a regular basis.

One week after each PAC meeting I will also post the minutes from the meeting to the website. Minutes will also be added to the agenda email. If they need to be adjusted the following month that can easily be done but it will keep a running record of what has been going on and hopefully keep us all in the know.

Email will go out previous day of the PAC meeting to remind people of the PAC meetings. People are welcome to email me, Alison, directly to enquire about having information put into the newsletter and I will put it in the next appropriate communiqué.

Also we have a Facebook page called PAC Brock Community and our PAC website is now up and running. Generalbrockpac.com

4. Treasurer – Cheryl Wang

Please see attached current balance statement.

ACTION: Inkeri will look into if the residual gaming grant money, from the 2013/14 year, will be able to go toward the fundraising for playground.

5. Fundraising – Tara Landes

We had a meeting July 22nd to discuss fundraising as well as the overall goals for this year. We are trying to raise money to build playground to replace the intermediate playground and the wooden structure in the primary playground. We need to raise at least \$50,000.

Also discussed PAC goals they were:

1. Community building (businesses, parents/kids, getting to know one another socially not just in relation to fundraising etc)
2. Staff relationship building (\$5 welcome back gift cards to welcome back staff, ask how we can help versus dictate what should be happening from teachers)
3. Fundraising for the playground
 - Plans for an intermediate playground drawn and approved on all levels
 - Lots of great ideas including a thermometer in the school to track progress, have a display, campaign and updates, table to keep people informed at events

ACTION: Incoming Exec will work on clarifying the PAC goals and establishing a mission statement to be presented and further contributed to at the October PAC meeting.

Three ways that you can help right now: donate your points from nesters, Mabel's labels campaign, trying to reach as many people as possible passionate about school and playground

Tara shared the multiple fundraising ideas we generated at the meeting. Examples of ideas brainstormed are: direct drive donation, gift cards, dances, BBQ, Garage Sale, casino nights, raffles and so on.

6. Playground and Vancouver Foundation Grant Update – Alexa Ulrich

Alexa was not here. This will be postponed till October meeting.

Old Business

1. Approval of the 2014/15 Budget - postpone till October
2. Acceptance and approval of the May 2014 PAC minutes – see above

New Business

1. Upcoming Dates
 - a. October 16 PAC Meeting
 - b. November 13 PAC Meeting
 - c. December 4 PAC Meeting
2. Welcome Table – first week of school table with info from PAC and welcoming parents/kids back to school
3. Welcome Back Event – Discussion over the importance of still hosting a welcome back event as a community building opportunity and to reframe the start of this delayed school year.
 - a. Alison to be in touch with Angela and coordinate date.
 - b. Date to be in combination with Meet the Teacher if it happens
4. Staff-PAC Communication Plan – Danielle Conrad,
 - a. Little Mountain Coffee will be contacted about creating a running tab so each staff member may enjoy a welcome back drink on the PAC
 - b. treats to the staffroom welcoming back too
5. Job Action – Treena

MOTION made by Treena that Brock PAC support the BCTF request for binding arbitration and share this result with DPAC at their next meeting. Nine in favour, Three opposed, One abstain

Meeting was adjourned at 8:30pm by PAC Chair Inkeri.

Sept. 2014 Treasure's Report

To:	General Brock PAC			
From:	Cheryl Wang			
Date:	September 10, 2014			
Re:	Treasurer's Report			
		Main Account	Gaming Grant	Total
		Receipt/Payout	Account	
Ending Cash Balance June 17, 2014		8,015.91	2,076.95	\$10,092.86
Activity June 17 through Aug. 31, 2014				
	Bottle Drive from Helen	30.00		
	Garage Sale Profit	40.00		
	Brock Gear	130.00		
	#683-Cancelled	0.00		
	#685-Garage Expense,Clothing Rack Rental	(35.84)		
	#686-Tupper Scholarship	(250.00)		
	#690-Div. 3 Computer	(893.76)		
	#695-Div.4 Susan Barton SPEC program Cooking Supplies	(10.48)		
	#696-Div 11 Ms. Mountali Class Year End Celebration	(199.67)		
	#697- Admin Expenses(gifts for Eve, Sue & Niki)	(76.07)		
	#698-Sports Day Treats to Students	(57.70)		
	#55 Track & Field Meet Certificates & Prize Ribbons		-105.4	
	Interest	1.83	0.27	

	Ending Cash Balance Aug. 31, 2014	6,694.22	1,971.82	8,666.04
Activities Aug.31 -Sept. 10, 2014				
	Baseball Ticket Donation Sale(New Playground Fund)	100.00		
	#699-Long Jump Pit(donated by Wendy Field) didn't happen	-682.00		