**March 5, 2020 – Brock Executive PAC Meeting Agenda**

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| **Time** | **Item** | **Who** | **Discussion** | **Actions** |
| 7:00 | **Introductions** | Krista/Ken |  |  |
|  | * March meeting minute approval * Other business to add to agenda if time permits |  | Moved: Krista Seconded: Penny  New items: None |  |
| 7:05 | **Gift for Ms. Giesbrecht retirement** | Penny | Vote on spending $100 for gift | Approved. Penny to take care of gift. |
| 7:10 | **Outdoor classroom** | Krista/Ken | Actual costs came in higher, so Nancy is asking for additional funds to cover. We authorized $12,500 earlier in the year, with option to increase by another $3K upon further vote. Nancy is trying to get the final amount from VSB, but right now has a total of $14,830 to cover.  Need to vote on this. | Approved to increase the PAC funding the additional $3000. |
| 7:15 | **Finance** | Mike | * Brief summary update * Total spending approved this year was = $30,422 * Total actually spent = $32K. | Mike is still finalizing year end financial report, to provide by September.  Remaining budget to be carried over to next school year. |
| 7:25 | **Staff spending requests for 2020/21** | Krista/Ken | **Library = $10,000.00 – Approved with stipulation of $5,000 available for the fall and to be reviewed again during the fall.**   * $5,000 (starting cost) Ebooks and audiobooks for schools + $1,000 yearly subscription * Books (Indigenous, SEL, Black History, Coding Graphic Novels, etc), flexible tables/chairs to build learning commons, tech/laptop sets   **Rock the Salish Sea** (commitment carried over for 2020-2021) **= $2,500.00 – Approved. (carrying over from current year)**  **Gardening/Outdoor Programs** (SPEC, plants planters, supplies) **= $1,000.00 - Approved.**  **Technology** (projector, ipads/laptops, carrying carts, subscriptions – ebook Collection – SORA, Brain Pop, ) = **$4000.00 – Approved.**  **School-wide Programs** (Dance, Circus West, Free to Me Speakers, Geering Up UBC, etc) **= $9,000.00 - $5,000 Budget Approved.**  **Resource Funds = $1,000.00 – Defer vote on this item to September 2020 meeting.**  **Field trips** = **$3600.00** ($15.00 per students x 12 divisions) – **Tentatively approved, but pending review in September if it will be appropriate – will Field trips be able to occur?**  **Class Funds =**  **$2500.00 ($200/class) – Approved.**  **Total $ 33,600.00 Requested**  **$23,600 Approved or Tentatively approved pending review in September due to Covid-19 situation** | Voted on each item.  To review pending or tentative items at September meeting. |
| 7:40 | **Election of 2020/21 Executive** | Krista / Ken | **Positions:**  Chair/Co-Chairs – Ken Armstrong and Krista Knight (continue)  Vice Chair– Sarah Dumont (new)  Communications – Penny McCleery (taking on the full roll)    Treasurer – Mike Kerfoot  Secretary - Sami Wall (meeting notes, agenda)  Fundraising Committee – Erin Bonefaro (+ to recruit others including possible Lauren and Joanna)  Staff Liaison – Dani Conrad  Class Parent Coordinator  Other At-Large Officers |  |
|  | **Welcome back in Sept** |  | Welcome to Kindergarten – Erin Bonefaro to organize offsite event that complies with Covid-19 rules.  Welcome coffee morning – to be assessed once back to school plan is in place. Likely unable to be hosted in a way that complies with Covid-19 rules. |  |
| 8:00 | **Meeting Adjourned**  Next meeting: |  | Next meeting: September 2020, date TBD |  |