

For Administrators and School Food Sponsors (eg. PAC)

School Food Checklist and documentation is valid for one full school year.
Some Food Events and or providers may require additional regulation or compliance
For more information see page 2

Every VSB School Food Event/ program requires:

A sponsor with a valid food safe Level 1 Certificate from Vancouver Coastal Health (VCH)

All food provided or sold to students at school must comply with:

1. Food Safety: A VSB School food event and/ or provider requires (attach each of the following):

A written Food Safety Plan

A communication plan, approved by the school Administrator, in the event there is a Canadian Food Inspection Agency (CFIA) recall or concern for any of the food served to students

2. Healthy Food: A VSB School food event and/ or provider requires:

Compliance with the Provincial Guidelines for Sale of Food & Beverages in BC Schools (2013)

3. Mitigating Risk: Work with a licensed company that meets the following requirements (attach copies of the following):

Commercial General Liability Insurance in an amount not less than \$5M

Workers' Compensation Insurance or coverage (WorkSafeBC)

Vancouver Coastal Health Food Premise Operating Permit

A City of Vancouver Business License

Criminal Record Check of any employee with unsupervised access to children at school

Business ID/ Business Uniform Identifiable when on school grounds

Automobile Liability Insurance in an amount not less than \$2M

Compliance to VSB Policy regarding vehicles on the school grounds

4. Sustainable Food: A VSB School food event and/ or provider should consider:

Food with minimal packaging

Compostable or recyclable packaging

Local and seasonal food

Administrator Signature

Date

Director of Instruction

Date

Lists are not all-inclusive. Some VSB Food Events may require additional regulation or compliance. See below.

Resources:

Food Safe Level 1 A person certified in Food Safe Level 1 will have the knowledge and skills to prepare a Food Safe Plan: www.vch.ca/your-environment/food-safety/

Food Operating Permit A Food Operating Permit from Vancouver Coastal Health is required when a school food event includes the general public. For example: School Fairs, Sports Tournaments: www.vch.ca/documents/temporary-event-coordinators-planning-guide.pdf

Provincial Guidelines for the Sale of Food & Beverages in BC Schools Healthy Eating Guidelines, Provincial Dietetic services and education support information available from the Provincial Healthy Living Website: www.healthyeatingatschool.ca/

VSB Policy EF Healthy Living: www.vsb.bc.ca/district-policy/ef-healthy-living

Food Allergies & Special Diets VSB does not provide an allergy-free food environment at school or cater to special diets. For information on the prevention and management of anaphylaxis refer to VSB Policy JHCCB-E-6: www.vsb.bc.ca/district-policy/jhccb-e-6-stratgies-prevtion-and-management-anaphylaxis-school-setting

Key Allergens CFIA Food Allergy Fact Sheets: www.inspection.gc.ca/food/information-for-consumers/fact-sheets-and-infographics/food-allergies/eng/1332442914456/1332442980290